



Cal Poly Pomona PowerSave Campus Program
Part-time Paid Internship Positions
Now Open



The Alliance to Save Energy's PowerSave Campus Program at Cal Poly Pomona is seeking 1 student intern who is passionate about the environment and saving energy. This position requires the candidate to start immediately and commit to the position through the 2015-2016 academic year. The Alliance to Save Energy's PowerSave Campus Program is a student-driven energy efficiency and education program that promotes careers in the field, generates actual energy savings, increases awareness of the importance of energy efficiency, and encourages academic infusion of sustainability concepts. Projects range from energy audits/assessments, residential and laboratory energy competitions, intern-led and faculty-sponsored academic courses, green career fairs, and assisting in energy efficiency technology retrofits. PowerSave Campus interns work closely with faculty, staff, administrators and other students to engage them in their projects, spearheading educational campaigns that involve the entire campus community. Please see the Alliance website for more information: <http://www.ase.org/projects/powersave-campus>.

This internship position demands an organized self-starter who is familiar with the Cal Poly Pomona campus community and is comfortable working on a team. The intern will determine his/her own objectives and workload through ongoing consultation with team-members while under the supervision of Alliance to Save Energy staff.

Applicants must:

- Be currently enrolled in a graduate or undergraduate program at Cal Poly Pomona
- Possess excellent written and oral communications skills
- Must be an organized self-starter with excellent time management skills
- Be comfortable with the basic functions of Microsoft Word, PowerPoint, and Excel
- Possess leadership and teamwork experience

Desired Qualities:

- Experience or familiarity with sustainability, energy efficiency, and related fields
- Experience with graphic design software (Adobe Creative Suite, etc.)
- Outreach and marketing specialist skilled in social media applications
- Familiarity with Cal Poly Pomona campus, staff, administrators and student organizations
- Experience or interest in working with Residential Halls and Suites

The position is slated for approximately 10-15 hours per week, compensated at \$11 dollars per hour. Ideally the candidate will start immediately. Candidates who are interested in a year-long position (or longer) will be favored.

Application Process:

Required: cover letter, resume, and 1-2 marketing or graphic design sample works in PDF format. Submission deadline for all materials is August 28th, 2015 at 5pm. Incomplete applications will not be considered.

Submit your cover letter, resume, and sample works in .doc or .pdf format at the following link:

https://rn11.ultipro.com/NE01000/jobboard/JobDetails.aspx?_ID=*21F5628409780606